



# *the kingsley association* Membership Payment Breakdown

## *Monthly Payments*

**Payment Dates:** If you elect to make monthly membership payments, your account will be charged on the first business day of each month. Upon signing up for a membership, you will be charged a one-time pro-rated amount based on the number of days remaining in the month. Your account will then be charged the normal monthly rate on the subsequent month's first business day.

**Refunds and Cancellation:** The Kingsley Association will not issue refunds for monthly membership purchases. Requests for monthly membership cancellations must be received at least 15 days prior to the next payment date. Requests received less than 15 days before the next payment date may result in a charge for the next month's services.

## *Annual Payments* \*Not available for CityFit members\*

If you elect to purchase an annual membership in advance, you will receive a one month discount. Your membership will expire exactly one year after the purchase date.

**Refunds and Cancellation:** The Kingsley Association will not issue refunds or accept cancellations for annual membership purchases. All annual membership sales are final.

## *General Conditions*

**Non-Sufficient Funds:** All returned checks and/or unpaid ACH drafts will result in an immediate membership termination. As a result of this termination, you must complete a new membership application & payment authorization form, containing a valid payment source, in order to renew your membership.

**Account Changes:** The Kingsley Association must be informed in writing of any changes made to your account at least 15 days prior to the next payment date. If necessary, you may be required to complete an additional payment authorization form.